

Minutes of Meeting of IQAC Held on September 2020

Venue: Principal Office

Time: 2.30 P.m.

Agenda

1. Reading of the minutes of the last meeting.
2. Changes in feedback questionnaire
3. Review of plan to increase enrolment of students in the next academic session.

The meeting was called to order by the chairman.

Item 1: The minutes of the previous meeting were read and passed unanimously.

Item 2: The co-ordinator, RachnaTuli pointed towards the problems the faculty and students were facing. The shortcomings pointed therein were discussed threadbare and suggestions for improvement were made.

Item 3: On the recommendation of Prof. RachnaTuli, the questions in the feedback form were revised/ changed in order to make it more analytical and comprehensive. It was decided that the new feedback form be printed immediately and get filled from the outgoing students by the next week.

Item 4: The fall in the enrolment of students every year was the main point flagged by the members. All the members expressed their grave concern on the matter. It was decided that an all-out effort be made to canvass in our feeding area. If needed, the teachers would be asked to forego a part of their summer vacation and devote the same towards canvassing.

Item 5: Keeping in view the persistent complaint of the students against the canteen contractor, it was decided not to renew his contract further and invite bids from new contractors.

Item 6: The two-year term of the present IQAC has come to an end. On the recommendation of the principal, it was unanimously passed to extend the tenure of the present IQAC for another year. Only the student represented would be replaced.

The meeting ended with the vote of thanks.