

Minutes of IQAC Meeting (Session 24-25)

Date: 20-8 -2024

Venue: Principal's Office

Time :1.00 pm

Attendees:

Chairperson – Dr. Harpreet Kaur

1. Dr. Rachna Tuli (Coordinator) *Rachna*
2. Dr. Rakesh Bawa (Member) *R*
3. Dr. Ravinder Kaur (Member)
4. Prof. Haramanpreet Singh (Member) *H*
5. Mr. S. Daljinder Singh (Administrative Office) *D*

Agenda:

1. Review of minutes of the previous meeting
2. Review of actions taken as per April 2023 meeting
3. Further planning based on NAAC criteria
4. Mid-year assessment of Institutional Development Plans
5. Strengthening Student Support Services
6. Any other item with permission of the Chair

Resolutions

1. The minutes of the previous meeting were reviewed and confirmed.
2. The committee noted satisfactory progress on Action Items from the April meeting.
3. Further refinement was suggested in documentation and evidence collection for NAAC assessment.
4. The team discussed the current progress of Institutional Development Plans and set mid-year goals.
5. Special emphasis was placed on the enhancement of student support services including mentorship and counselling.
6. The IQAC proposed a workshop for faculty on Quality Assurance Metrics in January, 2025

Action to be Taken

Action Item 1: Dr. Rachna Tuli to oversee documentation updates for NAAC.

Action Item 2: Dr. Ravinder Kaur and Prof. Harmanpreet Singh to coordinate the upcoming workshop.

Action Item 3: Dr. Rakesh Bawa to prepare a draft report on Student Support Services by October end.

The Next Meeting: Scheduled for January 2025.